



Youth Technology Corps, NFP, Inc.
1055 W. Bryn Mawr
Suite F- 218
Chicago, IL 60660
info@ytcorgs.org

Donated Equipment Acknowledgment

_____ hereby acknowledges receipt from the **Youth Technology Corps** of specific computer equipment as enumerated on the attached schedule, which is hereby incorporated by reference.

_____ hereby agrees as follows:

- 1) to maintain reasonable custody and care of the equipment, at the donee's premises listed above, or at such other premises as agreed to by YTC.
- 2) to ensure that the equipment is used solely by donee organization's authorized personnel, in ways that are in keeping with the request for equipment and the charitable purposes of the organization.
- 3) to ensure that the equipment is used in compliance with license agreement(s) of any proprietary software provided.
- 4) to ensure that the equipment is properly disposed of at the end of its useful life, in compliance with EPA standard R2, or such relevant regulations as are in force at the time.

_____ also agrees that the Youth Technology Corps shall have the right to document how the donated equipment is utilized by the donee, and the benefits that are derived, for the purposes of showing the impact of YTC's refurbishment program on target populations, and assuring the original donors of the used equipment to YTC that the equipment was deployed in accordance with their expectations.

Therefore _____ will:

- 1) Provide YTC on request with the following data about computer use and impact:
 - a) How donated computers are being used
 - b) Approximate number of people that benefit from the donated computers
 - c) Any specific evidence of benefits obtained:
 - i) grades improved
 - ii) academic skills gained

- iii) vocational skills gained
 - d) Proportion of users in agreed target audiences
 - e) Number of hours per week equipment is available or used
 - f) If equipment is networked
 - g) If equipment is connected to the internet
 - h) How service and tech support are provided
- 2) Provide reasonable consent and support for YTC staff to visit facilities where donated equipment is in use. Allow YTC to take photographs and video of the equipment in use, to interview users and beneficiaries, and to confirm that the equipment is being used as authorized and in keeping with the charitable purposes of the organization and with the software license agreement(s) of any proprietary software provided.

Technology Contact for: _____

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Site Visit Contact for: _____

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Signed for: _____

By: _____ Title: _____

Printed Name: _____ Date: _____

Received for the **Youth Technology Corps**

By: _____ Title: _____

Printed Name: _____ Date: _____